



**FIG WORLD CHALLENGE CUP ARTISTIC
GYMNASTICS
GUIMARÃES * PORTUGAL
14th - 17th June – 2018**



DIRECTIVES

Dear FIG affiliated Member Federation,

Following the decision of the FIG Executive Commission, the Gymnastics Federation of Portugal has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Terhi Toivanen Avenue de la Gare 12 1003 Lausanne Switzerland Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail : ttoivanen@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: Paula Araújo Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: gympor@gympor.com federation website: http://www.fgp-ginastica.pt
LOCATION	Guimarães, Portugal
DATES	From June 14th to 17th , 2018
VENUE	Pavilhão Multiusos de Guimarães Alameda Cidade de Lisboa – Creixomil 4835-037 Guimarães Tel. (+ 351) 253 520 300 fax (+ 351) 253 520 309 E-mail: multiusos@tempolive.pt website: www.tempolive.pt ; http://www.cm-guimaraes.pt/pages/974 Facility with all the necessary requirements to organize major sports events. It has a seating capacity of 2.600 people, 3 auditoriums, a restaurant and a different set of rooms that can be used for working purposes. It also has an area inside the main hall that will be separated with curtains and used as a warm up room. Adjacent to this space there is another sports facility directly connected that can also be used for training.
APPARATUS SUPPLIER	A detailed list of GYMNOVA equipment to be used for this World Challenge cup will be published on the FIG web site
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Rules for Individual Apparatus World Cup Series in Artistic Gymnastics : <ul style="list-style-type: none"> • Statutes • Technical Regulations • License Rules

	<ul style="list-style-type: none"> • Code of Points and relevant Newsletters • Rules for the FIG Individual Apparatus World Cup Series in Artistic Gymnastics • General Judges' Rules • Specific Judges' Rules for Artistic Gymnastics • Medical Organization of the Official FIG Competitions • Anti-Doping Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Accreditation Rules • Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p> <p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this Individual Apparatus World Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>																																
FEDERATIONS INVITED	<p>The Organising member federation may invite FIG member federations in good standing at their discretion, but must invite <u>at least</u> all Member Federations which had:</p> <ul style="list-style-type: none"> – gymnasts ranked 1-50 in the qualification competitions per apparatus at the last World Championships for the 2018 World Challenge Series) preceding the respective World Challenge Cup Series. 																																
PARTICIPATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="491 1400 1465 1680"> <thead> <tr> <th>Delegation member</th> <th>Men</th> <th>Women</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Coach (max. 1 per gymnast*)</td> <td>3</td> <td>3</td> <td>6</td> </tr> <tr> <td>Gymnasts</td> <td>6</td> <td>4</td> <td>10</td> </tr> <tr> <td>Medical Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Paramedical staff</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>2</td> <td>4</td> </tr> </tbody> </table> <p><i>* including Wild card and "hors concours" gymnasts</i></p>	Delegation member	Men	Women	Joint	Head of Delegation	1	1	1	Team Manager	1	1	2	Coach (max. 1 per gymnast*)	3	3	6	Gymnasts	6	4	10	Medical Doctor	1	1	1	Paramedical staff	1	1	2	Judges	2	2	4
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AGE LIMITS	<p>Age limit for MAG: 18 years (born in 2000 or before) Age limit for WAG: 16 years (born in 2002 or before)</p>																																
REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.</p> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.</p>																																

	<table border="1"> <tr> <td>Definitive registration</td> <td>April, 13th 2018 (2 months prior to the event) Midnight Swiss Time</td> </tr> <tr> <td>Nominative registration</td> <td>May, 17th 2018 (4 weeks prior to the event) Midnight Swiss Time</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </table>	Definitive registration	April, 13 th 2018 (2 months prior to the event) Midnight Swiss Time	Nominative registration	May, 17 th 2018 (4 weeks prior to the event) Midnight Swiss Time	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
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ENTRY FEES	<p>The cost for the entry fee is €40/per gymnast. At the time of the Definitive entry (2 months prior to the event) 100% of the entry fee must be paid to the LOC.</p> <p>The entry fee is not refundable. Entries without payment of the entry fees will be considered as invalid and will be refused.</p>								
ACCREDITATION	<p>Accreditations will be given at the Sports Hall at the arrival of the Delegations.</p> <p>If the gymnast has not a valid license she cannot participate in the competition. A photo of each member of the delegation (in electronic must be sent together with the nominative registration).</p> <p>Please note: Photos taken upon arrival will be charged to the National Federations at a cost of €10/each.</p>								
COMPETITION FORMAT	<p>The Individual Apparatus Competitions for World Challenge Cup competitions consist of: Qualifications and Apparatus Finals</p> <p><u>Qualifications:</u></p> <ul style="list-style-type: none"> ▪ Participation is limited to 2 gymnasts per NF on each apparatus. ▪ The Organizing Member Federation is allowed to add (only for the qualifications) “hors concours” competitors. These competitors are in addition to the official competitors of the Organizing Member Federation, they must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They are not eligible to receive World Challenge Cup points, they must not appear on the official results lists and they will have to start first at every apparatus. ▪ The Organizing Member Federation is allowed to name a max. of “4 hors concours” competitors in Women’s Artistic Gymnastics and a max. of “4 hors concours” competitors in Men’s Artistic Gymnastics for a total of 8 “hors concours” gymnasts (i.e. while one “hors concours” gymnast can compete on more than one apparatus, not more than one “hors concours” gymnast can compete on an apparatus). ▪ FIG Competition III rules will be applied for vault. ▪ In case of a tie at any place, the tie-breaking rules as set up for the Olympic Games shall be applied (Technical Regulations, Section 2). <p><u>Finals:</u></p> <ul style="list-style-type: none"> ▪ The best eight gymnasts per apparatus from the qualifications qualify for the Finals ▪ Participation is limited to 2 gymnasts per NF and each apparatus. ▪ In addition, the Organizing Member Federation has the right to a limited number of Wild Cards to guarantee the participation of the Host Country gymnasts in the Finals (maximum 1 man and 1 woman gymnast only at one apparatus each). ▪ These “Wild Card Gymnasts” must have participated at the respective apparatus in the qualification. 								

	<ul style="list-style-type: none"> ▪ “Wild Card Gymnasts” will receive medals, prize money and World Challenge Cup points. ▪ FIG Competition III rules will be applied for vault. ▪ In case of a tie at any place, the tie-breaking rules as set up for the Olympic Games shall be applied.
DRAWING OF LOTS	The gymnasts' drawing of lots for all World Challenge Cup events will take place at the FIG Office in Lausanne (SUI) within two weeks after the closing date of the nominative registration.
PROVISIONAL SCHEDULE	<p>Monday, 11th June 2018 Arrival of Delegations (all day)</p> <p>Tuesday, 12th June 2018 Arrival of Delegations (all day) and Training</p> <p>Wednesday, 13th June 2018 Training Orientation Meeting</p> <p>Thursday, 14th June 2018 Training for Qualification I competition warm up hall Qualification I competition MAG and WAG</p> <p>Friday, 15th June 2018 Training for Qualification II competition warm up hall Qualification II competition MAG and WAG</p> <p>Saturday, 16th June 2018 Training Finals I warm up Finals I MAG and WAG</p> <p>Sunday, 17th June 2018 Training Finals II warm up Finals II MAG and WAG Banquet</p> <p>Monday, 18th June 2018 Departure of delegations (all day)</p>
EVENT MANAGER	<p>Mr. SOUSA, Álvaro</p> <p>Estrada da Luz, n.º 30-A</p> <p>1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45</p> <p>Fax: (+351) 21 814 29 50</p> <p>e-mail: alvaro.sousa@gympor.com</p>
MEDIA	<p>Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited.</p> <p>All media representatives (journalists, photographers, TV) must request an accreditation from the O.C. Media Office as soon as possible to have access to the media centre on the competition venue.</p> <p>Responsible for Media Office: Elena Rosca e-mail: comunicacao@gympor.com</p>
SOCIAL MEDIA	<p>Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts</p> <p>Youtube: https://www.youtube.com/user/ginasticaportugal</p>
MEDICAL SERVICES	The Organizing Committee will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.

OFFICIAL HOSPITAL	Hospital Nossa Senhora das Oliveiras, Guimarães EPE R. dos Cutileiros, Creixomil 4835-044 Guimarães +351 253 540 330
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.
VISA	Please verify immediately with your travel agent or the Portuguese embassy or Consulate in your country if a visa is required for your travel to Portugal. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before April 13 th 2018 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 35 EURO per person/day.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by May 17 th 2018.
LOCAL TRANSPORTATION	The LOC will provide free local transportation for all participants, that book their accommodation through the LOC, (from/to the Oporto airport, Guimarães railway) station and/or bus station as well as from/to the hotel and the Competition, Training, and Warm-up Halls). Available Airport: Oporto (60 minutes from Guimarães).
ACCOMMODATION	Category 1 Hotel The costs per <u>person</u> /night in this Hotel are as follows: €155,00 (single room, full-board) €110,00 (double room, full-board) Category 2 Hotel The costs per person/night are as follows: €115,00 (single room, full-board) € 100,00 (double room, full-board) Category 3 Hotel The costs per person/night Hotel are as follows: €100,00 (single room, full-board) €80,00 (double room, full-board) The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 13th of April at the very latest, the Hotel rooms will be allocated on a “first come, first served” basis.

	<p>The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:</p> <ul style="list-style-type: none"> - previous World Championships* (see note above) - the 2017 World Cup Ranking List <p>50% of Accomodation costs by April 13th 2018 (at the time of Definitive entry) the final payment of Accommodation costs by May 17th 2018.</p> <p>Cancellation/Reimbursement Policy:</p> <p>50% of Accommodation cost shall be reimbursed if the cancellation occurs up to 1 month prior to the event. After no reimbursement will be made.</p>
MEALS	<p>All meals are included in the price for accomodation.</p> <p>The meal plan has been arranged by the LOC with a wide variety of freshly produced menus inspired from around the world supplemented with a salad bar, non-alcoholic drinks, fresh fruits and bread.</p> <p><i>The cost for extra meals is €15,00 (applicable to all delegation members not supported by the LOC)</i></p>
FINAL BANQUET	<p>The Final Banquet will be offered to all participants that have booked their accommodation trough the LOC.</p> <p>Extra -Tickets to the Final Banquet will be available for the cost of €25,00 and can be paid at LOC offices until June 15th 2018 (12h00).</p> <p>The LOC will not reimburse any cancelled entry ticket of the Final Banquet</p>
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegates will be designated by the FIG.</p> <p>The FIG Technical Delegates will serve as Presidents of the Superior Jury.</p>
JUDGES AND PANELS	<p>Each Judge's panel will be composed as follows:</p> <ul style="list-style-type: none"> • 2 D judges, minimum 4 E judges, plus 1 Supervisor <p>The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges).</p> <p>The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.</p> <p>The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 17th of May.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made</p>

	<p>through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.</p>																				
<p>VIDEO CONTROL SYSTEM</p>	<p>Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.</p>																				
<p>PRIZE MONEY</p>	<p>The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): 2.800.- per apparatus.</p> <p>The Prize Money, free of any deductible taxes, will be distributed in EURO as follows:</p> <table border="1" data-bbox="678 616 1380 963"> <thead> <tr> <th colspan="2">World Challenge Cup - Prize Money in CHF</th> </tr> <tr> <th><i>Ranking</i></th> <th><i>Individual Apparatus</i></th> </tr> </thead> <tbody> <tr><td>1</td><td>800</td></tr> <tr><td>2</td><td>600</td></tr> <tr><td>3</td><td>400</td></tr> <tr><td>4</td><td>300</td></tr> <tr><td>5</td><td>250</td></tr> <tr><td>6</td><td>200</td></tr> <tr><td>7</td><td>150</td></tr> <tr><td>8</td><td>100</td></tr> </tbody> </table> <p>No prize money, medals and World Challenge Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.</p>	World Challenge Cup - Prize Money in CHF		<i>Ranking</i>	<i>Individual Apparatus</i>	1	800	2	600	3	400	4	300	5	250	6	200	7	150	8	100
World Challenge Cup - Prize Money in CHF																					
<i>Ranking</i>	<i>Individual Apparatus</i>																				
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5	250																				
6	200																				
7	150																				
8	100																				
<p>ASSIGNMENT OF WORLD CHALLENGE CUP POINTS FOR THE WORLD CHALLENGE CUP RANKING LIST</p>	<p>In principle, the results and the updated FIG World Challenge Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation.</p> <p>Separate men's and women's World Challenge Cup Ranking Lists are established for Individual Apparatus Competitions (i.e. for each apparatus). These lists begin with the first World Challenge Cup event of the year and end with the last World Challenge Cup event of the year as follows:</p> <ul style="list-style-type: none"> • 6 World Challenge Cup Ranking Lists for Men and 4 World Challenge Cup Ranking Lists for Women <table border="0" data-bbox="526 1422 973 1657"> <tr> <td><u>Men</u></td> <td><u>Women</u></td> </tr> <tr> <td>Floor</td> <td>Vault</td> </tr> <tr> <td>Pommel Horse</td> <td>Uneven Bars</td> </tr> <tr> <td>Rings</td> <td>Balance Beam</td> </tr> <tr> <td>Vault</td> <td>Floor</td> </tr> <tr> <td>Parallel Bars</td> <td></td> </tr> <tr> <td>Horizontal Bar</td> <td></td> </tr> </table> <p>The World Challenge Cup Points are assigned to the competitors by name:</p> <table border="1" data-bbox="678 1948 1380 2060"> <thead> <tr> <th colspan="2">World Challenge Cup competitions</th> </tr> <tr> <th><i>Rank</i></th> <th><i>Points</i></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>30</td> </tr> </tbody> </table>	<u>Men</u>	<u>Women</u>	Floor	Vault	Pommel Horse	Uneven Bars	Rings	Balance Beam	Vault	Floor	Parallel Bars		Horizontal Bar		World Challenge Cup competitions		<i>Rank</i>	<i>Points</i>	1	30
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		2	25
		3	20
		4	18
		5	16
		6	14
		7	12
		8	10
		9	8
		10	7
		11	6
		12	5
	<p>The gymnasts with the same final score will receive the same World Cup Points In case less than four federations participate per apparatus, no World Challenge Cup Points, no medals and no prize money will be given.</p>		
WINNER OF THE ANNUAL WORLD CHALLENGE CUP SERIES	<p>The winner of the annual World Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows:</p> <ul style="list-style-type: none"> ▪ If 4 World Challenge Cup Competitions take place per year, the best 3 are counted ▪ If 3 World Challenge Cup Competitions take place per year all points are counted <p>A special award ceremony must be held at the last World Challenge Cup competition of the year in which the World Challenge Cup winners shall receive a Cup.</p> <p>Should there be a tie after the last competition, it will be broken as follows: The number of ranks of the counting competitions achieved by the respective gymnast will be added and the gymnast with the lowest total will prevail. If there is still a tie, the gymnast who has participated in the greater number of Finals of the counting competitions will prevail. If there is still a tie the total score of the counting exercises will be added and the gymnast with the highest total will prevail. If there is still a tie, the total execution score of the three counting exercises will be added and the gymnast with the highest total execution score will prevail. If there is still a tie, the tie will not be broken.</p>		
BANK ACCOUNT INFORMATION	<p>Bank: Millennium BCP BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT50 0033 0000 0188 0157 8909 6 BIC/Swift: BCOMPTPL</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Guimaraes/Portugal FIG World Challenge Cup 2018</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>		
MARKETING	FIG advertising and publicity norms must be respected		
TELEVISION	<p>For the World Challenge Cup competitions television coverage is compulsory.</p> <p>For the World Challenge Cup competitions television coverage is compulsory.</p> <p>The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 12.3 of 2017-2020 Rules for the FIG World Challenge Cup Series in Artistic Gymnastics for additional information.</p>		

	Host Broadcaster: RTP – Rádio Televisão Portuguesa Avenida Marechal Gomes da Costa, n.º 37 - 1849-030 Lisboa Contact Person: Natacha Silva International TV Rights Distribution: IEC	
DEADLINES SUMMARY	Definitive Registration (on line)	April 13 th 2018
	Nominative Registration (on line)	May 17 th 2018
	Visa Request Form	April 13 th 2018
	Travel Schedule Form	April 13 th 2018
	Accommodation Form	April 13 th 2018
	Meals Form	April 13 th 2018
	Payment of the Entry Fee	April 13 th 2018
	Payment of the Accommodation Costs (first 50%)	April 13 th 2018
	Payment of the Accommodation Costs (remaining 50%)	May 17 th 2018
	Payment of the Meals(first 50%)	April 13 th 2018
	Payment of the Meals(remaining 50%)	May 17 th 2018
	Payment of the fine for missing judge	April 14 th 2018

Sincerely Yours,

Lisbon, 29th June 2017



Signature of the President or
Secretary General of the FIG affiliated NF